

**MINUTES OF SPECIAL MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY
Thursday, January 22, 2026 – 6:00pm
Sand Springs Museum
9 East Broadway – PO Box 1870
Sand Springs, OK 74063**

December 2025 to November 2026

MEMBERS: Steve Clem 2-0
 Mayme Crawford 2-0 arrived @ 6:09pm
 Lisa Riggs 2-0
 Grady W. Whitaker 2-0
 Nathan Woodmansee 2-0

ALSO PRESENT: Ginger Murphy, Museum Director
 Josh Quigley, Parks Director
 Tyrel Rogers, Parks Project Manager
 Melissa Cartwright, Parks Admin Assistant

ABSENT: Debbie Nobles 1-1
 Cynthia Phillips 1-1

The Sand Springs Cultural & Historical Museum Trust Authority met in regular session on January 22, 2026, in the lower-level meeting room of the Sand Springs Cultural and Historical Museum building pursuant to the regular meeting notice and agenda filed with the City Clerk's office and posted at 1:15pm on January 14, 2026, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063.

1. Call to Order

Chair Nathan Woodmansee called the meeting to order at 6:01pm.

2. Roll Call

Parks Admin Assistant Melissa Cartwright called for an individual roll call with members replying in the following manner:

Clem, here Crawford, no reply Nobles, no reply Phillips, no reply
Riggs, here Whitaker, here Woodmansee, here

3. Consent Agenda (A) for December 16, 2025

Steve Clem motioned to approve Consent Agenda (A) as submitted. Lisa Riggs seconded.

A) The minutes of December 16, 2025 regular SSCHMTA meeting

Parks Admin Assistant Melissa Cartwright called for the vote recorded as follows:

Clem, aye; Riggs, aye; Whitaker, aye; Woodmansee, aye

The motion carried 4-0-0.

4. Accession/De-Accession

Ginger Murphy shared that a stack of newspapers was in an upstairs desk drawer. She will ask Larry Chance to assist Steve Clem and Nathan Woodmansee to determine what to keep/discard. Steve Clem motioned to approve receiving the newspapers. Lisa Riggs seconded.

Let it be noted that Mayme Crawford arrived at 6:09pm

Parks Admin Assistant Melissa Cartwright called for the vote recorded as follows:

Clem, aye; Crawford, abstain; Riggs, aye; Whitaker, aye; Woodmansee, aye.

The motion carried 4-0-1.

5. Operational Fundraising Ideas

Steve Clem suggested an annual fundraiser at the museum. Trustees discussed a silent auction or a joint fundraiser with the Sand Springs Community Theater. Ginger Murphy and Sherry Morris are working on an event policy.

No action taken.

6. Grant Fund

No discussion held or action taken on this matter.

7. 2022 GO Bond Updates

Josh Quigley reported that Tyrel Rogers will meet with interior contractor Eddy Sweet tomorrow. After the interior work, there will be approximately \$30,000 left in GO Bond funds. Tyrel distributed copies of Green Country Dry Wall's \$6,550 estimate for the soffit work. Grady Whitaker recommended soffit features for easy access. Tyrel also gave the Trustees a list of local AMAX and Watchfire digital signs to view.

No action taken.

8. Museum Association Report

Sherry Morris and Ginger Murphy continue to work on a book signing event policy including marketing for the museum. To relieve Ginger, an online application process via Google forms will allow Ginger to send a link to interested parties to submit their proposed event. Ginger will receive an email when an application is available for review. The golf tournament planned for Founder's Day on June 6, 2026 may be a fundraiser for the museum. Grady Whitaker will reach out to Jason Charles with Sand Springs Home to coordinate planning efforts.

This item is for informational purposes only.

9. Museum Director Report

Ginger Murphy announced Larry Chance is digitizing audio recordings from tape, etc. Larry's computer needs replaced, and the City's IT department may have one available. Dalton Cason is interested in grant writing for the museum.

This item is for informational purposes only.

10. Chair Report

Nathan Woodmansee received a graduate student's inquiry regarding museum access.

This item is for informational purposes only.

11. Park Director Report

Josh Quigley reported park maintenance helped Ginger move furniture on January 16th. Red Cross parked a trailer at Case Community Center in preparation for incoming winter weather. Josh verified that Ginger is the museum's point of contact for weather events.

This item is for informational purposes only.

12. City Manager Report

No report given.

13. Committee Reports

No reports given.

14. Financials

Trustees received the final monthly financial report for June 2025 and the regular monthly financial report for December 2025.

This item is for informational purposes only.

15. Adjournment

Chair Nathan Woodmansee adjourned the meeting at 7:22pm.



Nathan Woodmansee, Chairperson



Date

MLC
sschmta-minutes

