



Application for New Water Service Installation Contractor

Date Submitted: _____

Contractor Name: _____

Contractor Address: _____

Phone # & email: _____

24-hour Point of Contact Information

Contact Name: _____

Principle Telephone Number: _____

Alternate Telephone Number: _____

By signing this application, the Contractor acknowledges that he/she has reviewed and is familiar with the "City of Sand Springs Water Tap Procedures". The Contractor agrees to hold the City of Sand Springs, their officers, agents, and employees harmless and indemnify them from any claims resulting from the Contractor's actions.

Signed by: _____

Please Print Name

REQUIRED DOCUMENTS TO BE SUBMITTED WITH COMPLETED APPLICATION:

1. Copy of Oklahoma Dept of Environmental Quality Class D Waterworks Operator Certification
2. Proof of Liability Insurance coverage (see next page for details)
3. Evidence of similar work performed in the last 2 years
4. Submittal of four (4) references

DOCUMENTS PROVIDED TO CONTRACTOR (with Application):

1. City of Sand Springs Water Tap Procedures
2. Standard Details – 3/4" and 1" Meter Settings

For questions and submittal, please contact Ken Boswell at 918-246-2692, email kwboswe@sandspringsok.org.

PROOF OF LIABILITY INSURANCE COVERAGE IN THE FOLLOWING MINIMUM AMOUNTS:

1. General liability
 - a. Each occurrence \$1,000,000
 - b. Damage to rented premises \$100,000
 - c. Personal and adv injury \$1,000,000
 - d. General aggregate \$2,000,000
 - e. Products – comp/op aggregate \$2,000,000
2. Automobile liability
 - a. Combined single limit \$350,000
3. Workers Compensation Employers' liability
 - a. Each accident \$100,000
 - b. Disease (each employee) \$100,000
 - c. Disease (policy limit) \$500,000