

(OFFICE USE ONLY): ACCT. #: \_\_\_\_\_ DEPOSIT AMT. \_\_\_\_\_

**CONTRACT FOR UTILITY SERVICE**  
**CITY OF SAND SPRINGS – SAND SPRINGS MUNICIPAL AUTHORITY**  
PO Box 338, 100 E. Broadway St., Sand Springs OK 74063 – Phone: (918) 246-2527,  
utilities@cityofsand springsok.gov

**Service Address (must be a physical address):** \_\_\_\_\_

Applicant(s): \_\_\_\_\_

Billing Address: \_\_\_\_\_ City/State/ZIP: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

**Applicant:**

DOB: \_\_\_\_\_ DL Number: \_\_\_\_\_ SS Number: \_\_\_\_\_

Employer: \_\_\_\_\_ How Long: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Source of Income If Not Employed: \_\_\_\_\_

**Spouse/Co-Occupant:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

DOB: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

DL Number: \_\_\_\_\_ SS Number: \_\_\_\_\_

Employer: \_\_\_\_\_ How Long: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

**Desired Service Start Date:** \_\_\_\_\_ (Minimum next business day after contract date.)

**Turn water on at the meter?** Yes \_\_\_\_\_ No \_\_\_\_\_ (If left blank water will be turned on unless leak is detected)

**Other Special Instructions:**

\_\_\_\_\_

Residential  Business – Responsible Person: \_\_\_\_\_

Own  Rent – Landlord: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

House  Apartment  Mobile Home

**Emergency Contacts (other than self):**

1. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Have you ever had service with the City of Sand Springs?**  Yes  No

If yes, at what address? \_\_\_\_\_ Dates: \_\_\_\_\_

**Email address:** \_\_\_\_\_

**See Reverse Side for Service Contract Terms and Conditions**

**Service Contract Not Valid Unless Signed by Applicant**

**Utility Service Contract Terms and Conditions:**

The undersigned applicant agrees to pay the established rates and fees as set forth by the ordinances and resolutions of the Sand Springs City Council and Sand Springs Municipal Authority Trustees, and agrees to regulations governing said service. Multiple service connections are prohibited and declared a public offense. Service will be disconnected and a significant penalty assessed for violation. **This application becomes a contract upon the establishment of service.**

Applicant understands that it is unlawful to adjust, connect, disconnect, destroy or in any way tamper with a water meter, meter box, or any other part of the public water system, or to do any act or use any contrivance to prevent or affect correct and proper registration by any such meter. Any person who, with intent to defraud, makes or causes to be made any instrument or contrivance and connects the same or causes the same to be connected with any pipe provided for the purpose of conducting water to a point where the same is consumed, without its passing through the meter provided for registering the quantity consumed, or in any manner so as to evade payment, therefore, whether water is furnished through a meter or not, shall be guilty of an offense.

Every person or entity which, with like intent, injures or alters a water meter or obstructs its action is guilty of an offense under Section 9.16.050 of the City's Code of Ordinances. Applicant acknowledges as a condition of this contract that all such offenses shall be committed upon the City of Sand Springs and the Sand Springs Municipal Authority at its corporate address of 100 E. Broadway St., Sand Springs, Oklahoma, regardless of the specific location and nature of the offense, and that applicable provisions of City ordinances shall apply.

Applicant further acknowledges as a condition of this contract that the City of Sand Springs and Sand Springs Municipal Authority, its employees and agents, are hereby held harmless from liability for any damages to applicant's real or personal property resulting from water, sewage or other cause resulting from defective plumbing or appliances on the premises supplied with water service; as well as damages or injuries resulting from malfunctions or other circumstances occurring in the public water and sewer systems of the City/Municipal Authority that could not have been foreseen or that resulted from causes other than the normal design and function of public water and sewer systems.

By submittal of this application, the City of Sand Springs and Sand Springs Municipal Authority are authorized to complete any credit investigation necessary on any of the individuals, firms or entities listed herein for credit evaluation and the processing of the application. Approval of the application is subject to the discretion of the City of Sand Springs and Sand Springs Municipal Authority through its authorized employees and agents.

Applicant shall be required to provide a current and valid government-issued identification as an attachment to this application. A rental property applicant shall be required to provide a current and valid lease for said property, a copy of which shall become a part of this application and shall be subject to the provisions thereof. Applicants who are owners of real property to be served shall provide any documentation of property ownership deemed necessary to process the application.

**I have read, fully understand and agree to all the foregoing terms and conditions.**

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**If you need a trash kart delivered to your residence please call 918-246-2588.**

\*some addresses are not eligible for city trash service.

**NOTE: A \$25 CONNECTION FEE WILL BE APPLIED TO THE FIRST MONTH'S BILL FOR ALL NEW SERVICES**

**APPLICATION MUST BE AUTHORIZED AND REQUIRED DEPOSIT PAID IN FULL PRIOR TO INITIATION OF SERVICE**

**DO NOT WRITE BELOW THIS LINE (FOR OFFICE USE ONLY):**

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_